



Red Square User Manual



Things You Need Before Registration

	Items	Format	Maximum no. for each page
1	Profile Picture	W:141px H:141px	1
2*	Photo shown on personal page	W:141px H:141px	1
3	Video Link	Example: http://www.youtube.com/embed/bb7xC6y_29Y (Just key in: bb7xC6y_29Y)	1

* Remark : Item 2 is a must



5 Steps for Registration



Step 1



About RED SQUARE | Service Projects | Your Supporting Square | Login | FAQ

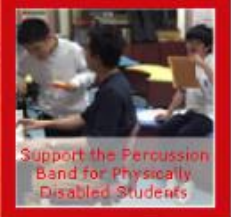


BUILDING UP
our services with
your selection²

REGISTER NOW!
Create your
own support square!

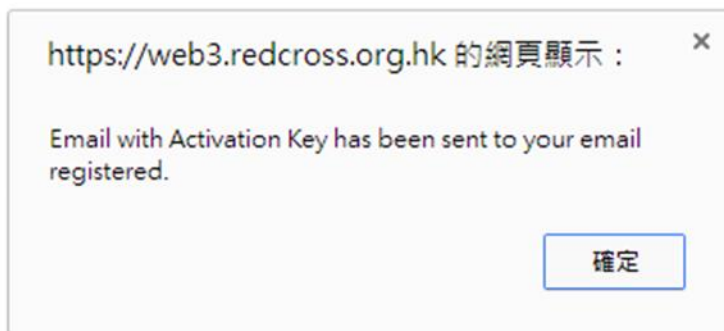


1. Click here to start



Supporting Participant





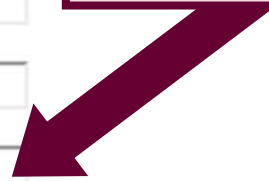
After registration,
“Activation Key” will be sent
to your registered email.

Please activate your page
with the “Activation Key”
before personalizing it.

Login Email

Contact No.

Activation Key



Step 2



About RED SQUARE | **Service Projects** | Your Supporting Square | Login | Completed Service Projects | FAQ

SERVICE PROJECTS

2. To view the services that you would like to support, click “Service Projects” on the top right hand corner of any page

You are invited to fundraise for or donate to the following services until 31 December 2016, please kindly support



General Donation – Spread your love to all vulnerable people in need

Hong Kong Red Cross (HKRC) life, Care for the Health of the vulnerable, relief and preparedness, first aid development, etc.

Click “Join” to confirm your support

View

Join

Donate

Step 3



Welcome,

[About RED SQUARE](#) | [Service Projects](#) | [Your Supporting Square](#) | [My Pages](#) | [Logout](#) | [Completed Service Projects](#) | [FAQ](#)



Page Content

Target Amount

\$

Page Title

Short Description

Page Video Link

Example: http://www.youtube.com/embed/bb7xC6y_29Y (Just copy the ID:

bb7xC6y_29Y)

Delete Video

Page Video

**3. Set your fundraising
“Target Amount”**

Page Content

Target Amount \$

Page Title

Short Description

Page Video Link

Example: http://www.youtube.com/embed/bb7xC6y_29Y (Just input the ID: bb7xC6y_29Y)

Delete Video

Page Video

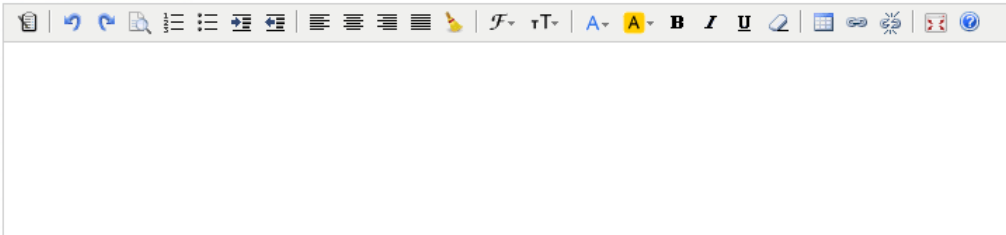
Page Image File Upload
(W:141px H:141px)

未選擇任何檔案

Delete Photo

Page Image

Content



A rich text editor toolbar with various icons for text formatting and editing. The icons include undo, redo, bold, italic, underline, link, unlink, and a blue checkmark icon. Below the toolbar is a large empty text area for content input.

Design your very own page



Default Content

Birthday 生日

Celebrating a meaningful birthday with me! Instead of traditional gifts, I would like to share the love with those in need. Please support my donation page with a small donation.

與我慶祝一個有意義的生日！相比一份禮物，我更希望與有需要的人分享這份愛。請捐款支持我的籌款專頁。

Wedding/ Anniversary 結婚/紀念日

You are invited to share the joy of our milestone! Please support our donation page and spread the love and happiness to people in need.

跟我們一同分享婚姻的喜悅！請支持我們的籌款專頁，為更多有需要人士送上祝福。

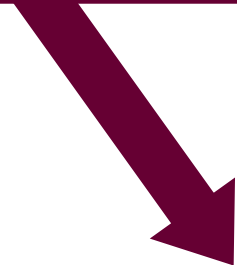
Newborn baby 新生嬰兒

Congratulations to my newborn baby! To make this special moment more meaningful, can you turn your presents into donation now and share the joy with the vulnerable groups.

Confirm

Cancel

You may also select default content for birthday, wedding/anniversary or newborn baby.



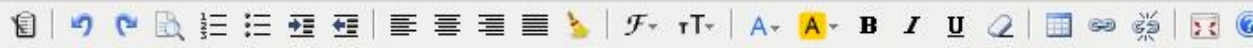
Use Default Content

Content

Rich text editor toolbar with icons for undo, redo, search, list, indent, outdent, bold, italic, underline, link, unlink, and other editing functions.

Step 4

Content



Click “Save and Preview” when you are done with the design

Save And Preview

View Published

Cancel

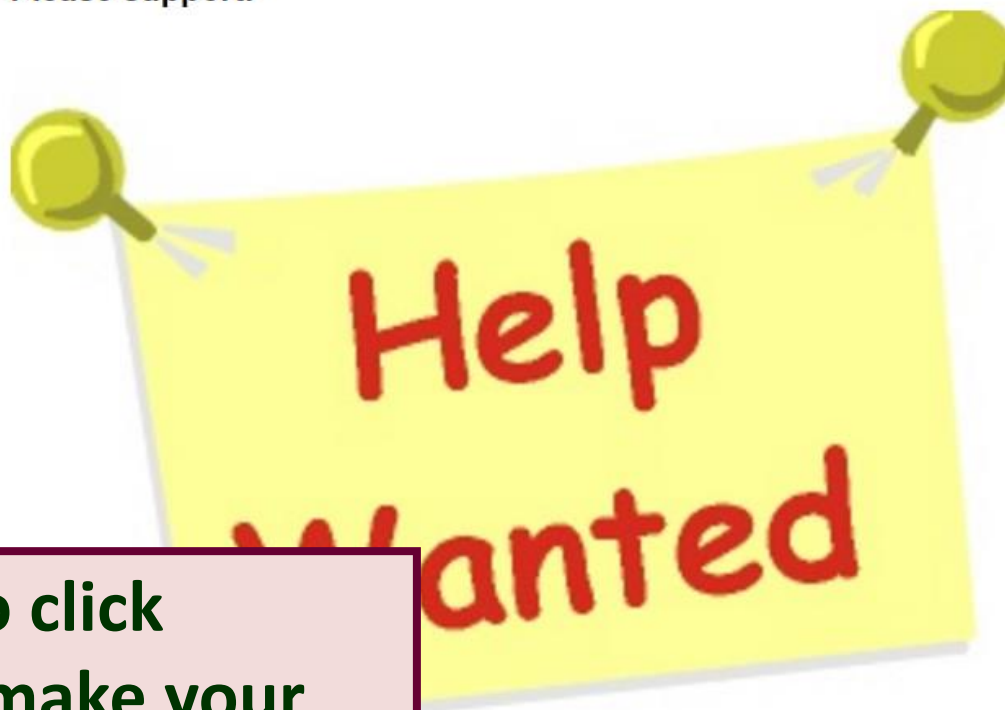




Please support!

General Donation – Spread your
love to all vulnerable people in
need

Target Amount: \$1,000



Remember to click
“Publish” to make your
page visible to the public.



Please donate and

Publish

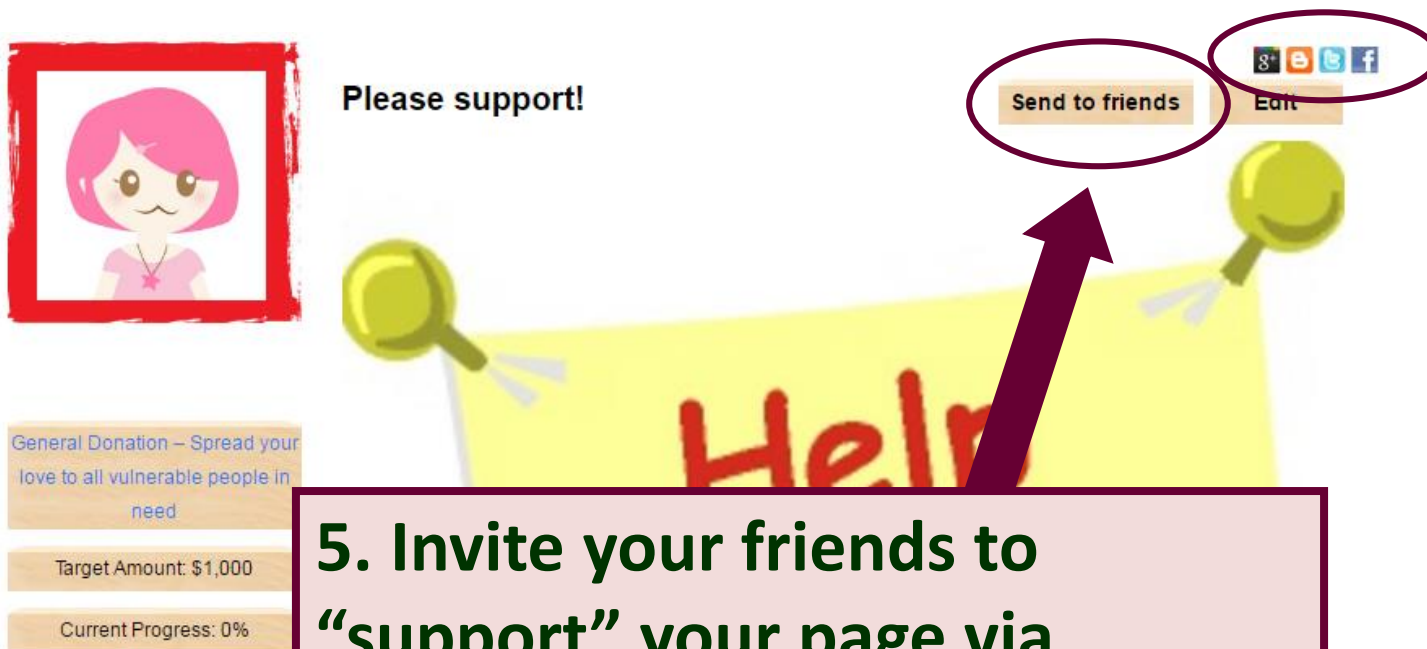
Back

web3.redcross.org.hk 顯示：

Personalized Page Published Successfully.

確定

Step 5

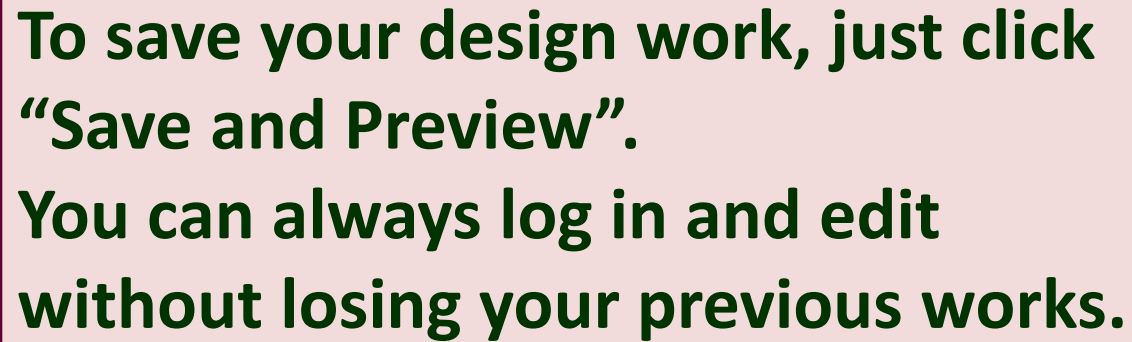


5. Invite your friends to “support” your page via Facebook, email or other online channels.

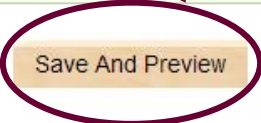



Please donate and support my page!

Tips



To save your design work, just click
“Save and Preview”.
You can always log in and edit
without losing your previous works.



Save And Preview

View Published

Cancel





**Now you have finished
designing your own page,
enjoy the fundraising**

